

Department: \_\_\_\_\_ Document: \_\_\_\_\_

Dept. Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Committee: \_\_\_\_\_ Desired agenda date: \_\_\_\_\_

If a proposed agenda item requires Board approval of a contract, lease, application, agreement, or memorandum of understanding, it must be reviewed by the Controller's Office (Finance and Procurement), Risk Management, and Corporation Counsel. If changes are made after Corporation Counsel approval, you must re-submit your document to Corporation Counsel.

\_\_\_\_\_ This item requires an appropriation or budget transfer.

\_\_\_\_\_ This item does not require an appropriation or budget transfer and it has been reviewed and found to be in accordance with the County's budget and accounting practices.

\_\_\_\_\_ This transaction is subject to the Genesee County Administrative Control of Funds Regulations.

\_\_\_\_\_ This transaction is in compliance with the Genesee County Purchasing Regulations.

The insurance, indemnity, and bond provisions contained in this document are sufficient to meet the County's fiscal obligations.

This document is approved as to form and legality.

I certify that this document is the document approved by the above listed departments: \_\_\_\_\_.